

**MEETING TO BE
LIVE STREAMED AT
www.youtube.com/channel/UC8i0yw7Ihozymgo4N68jJdg/live**

**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

September 15, 2026

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice – January 23, 2026 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
 - Proclamation for National Senior Center Month
 - Proclamation for 9th Annual National Drive Electric Month
 - Proclamation for American Legion
 - Proclamation Rededicating Twin Ponds for 9/11
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

Consent Agenda

- A. Resolutions
- B. Minutes
- C. Bills & Claims

11. Items Removed from Consent Agenda

12. Recommendations from Administration and Council/Clerk

- 2026-R173 Certification of Compliance with the Promulgation of the Local Finance Board of the State of New Jersey for the 2025 Annual Report of Audit
- 2026-R174 Requesting Approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Unemployment Compensation Insurance Receipts from Delinquent Taxes (N.J.S.A. 40A: 4-39) for Contributions from Employees
- 2026-R175 Requesting approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Senior Center Trust – Fee Programs (N.J.S.A. 40:48-2.56) for Contributions from Residents
- 2026-R176 Granting Reservation of Sewer Capacity for the Residential Project Known as Woodstone Residential (PB26-05)
- 2026-R177 Authorizing Participation in The North Jersey Wastewater Cooperative Pricing System (NJCWCPS) of The Passaic Valley Sewerage Commission (PVSC)
- 2026-R178 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Edgewood Partners Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey as Health Insurance Benefits Consultant - \$40,000.00
- 2026-R179 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Spiegle Architectural Group, Inc. for Professional Architectural Services Associated with the Replacement of the Suspended Ceiling Systems though the West Windsor Police Department Building - \$14,680.00
- 2026-R180 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Spiegle Architectural Group, Inc. to Provide Professional Architectural Services Associated with the Replacement of the Existing Fire Suppression Sprinkler System at the West Windsor Senior Center Facility - \$26,750.00
- 2026-R181 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Roberts Engineering Group for Engineering Construction Administration and Inspection Services for the 2023 Annual Road Improvement Program- \$67,460.00
- 2026-R182 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with The Watershed Institute for the Township to Participation in the Preparation of the Upper Millstone River Watershed Management Plan

- 2026-R183 Authorizing the Mayor and Clerk to Execute Amendment #1 to the Professional Services Agreement with ACT Engineers for Professional Engineering Services for Remediation for the Wallace Road Bus Garage Remedial Action for Soil- \$56,200.00
- 2026-R184 Authorizing the Mayor and Clerk to Execute Amendment #1 to the Professional Services Agreement with ACT Engineers for Professional Engineering Services for Remediation Investigation of the Groundwater for the Wallace Road Bus Garage - \$52,500.00
- 2026-R185 Authorizing the Business Administrator to Purchase Tablets and Docking Stations for the West Windsor Police Vehicles from Ocean Computer Group, LLC Under NJ State Contract 24-TELE-71883 - \$26,677.25
- 2026-R186 Authorizing the Business Administrator to Purchase Informacast Singlewire License Renewals associated with the Municipal Network from JCT Solutions Under New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen - \$23,045.28
- 2026-R187 Authorizing the Business Administrator to Purchase a 2026 Harley Davidson FLTRXP Road Glide Police Motorcycle and Installed Accessories for the Police Department from Haley Davidson of Bergen, Inc. dba Bergen County Harley Davidson Under Bergen County Cooperative Purchasing, BCCP #CK04, BC- Bid 26-17 - \$31,317.30
- 2026-R188 Authorizing the Business Administrator to Purchase Four (4) 2026 Ford Interceptor Utility AWD Vehicles and Selected Options for the Police Division from Winner Ford Under Bergen County Cooperative Purchasing #11 BCCP BC-BID 24-43 - \$179,366.40
- 2026-R189 Authorizing the Business Administrator to Purchase One (1) 2027 Ford F450 Mason Dump Truck Regular Cab/Chassis 4x4 DPW (Dump Truck) Including Options for the Department of Public Works from Ciocca Ford Under New Jersey State Contract T2102/24-FLEET-88820 - \$83,349.50

13. Introduction of Ordinances

14. Additional Public Comment (15 minutes comment period; three-minute limit per person)

14. Council Reports/Discussion/New Business

Managed Meadow Lawns Discussion

16. Administration Updates

17. Closed Session

18. Adjournment

TOWNSHIP OF WEST WINDSOR
COUNTY OF MERCER

WHEREAS, N.J.S.A. 40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2025 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body; and

WHEREAS, the Local Finance Board of the State of New Jersey prescribes reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments

Recommendations

and

WHEREAS, the members of the Governing Body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Recommendations

as evidenced by the group affidavit form of the Governing Body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: "A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of West Windsor, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

STATE OF NEW JERSEY
COUNTY OF MERCER

We, members of the governing body of the Township of West Windsor, in the County of Mercer, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Township Council of the Township of West Windsor in the county of Mercer;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2025;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) _____	(L.S.) Joseph Charles _____
(L.S.) _____	(L.S.) Sonia Gawas _____
(L.S.) _____	(L.S.) Linda Geevers _____
(L.S.) _____	(L.S.) Andrea Mandel _____
(L.S.) _____	(L.S.) Daniel Weiss _____

Allison D. Sheehan
Township Clerk
West Windsor Township

Sworn to and subscribed before me this

_____ Day of _____

Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

REQUEST FOR COUNCIL ACTION

INDICATE ACTION REQUESTED (check one):

Date of Request: September 02, 2026

☐

Ordinance

☐

(Summary attached)

☒

Resolution

☐

(Backup documents complete)

(Contracts require Affirmative
Action Certificate)

☐

Item for Discussion only

Initiated By: John V. Mauder

Dept. of Administration: Division of Finance

ACTION REQUESTED: Approval of a resolution to establish a dedicated trust account known as "Unemployment Compensation Insurance Trust Fund". The Township is self-Insured for Unemployment Benefits.

EXECUTIVE SUMMARY: N.J.S.A. 40A:4-39 allows the Township to establish an Unemployment Compensation Insurance Trust Fund. A dedicated trust account for contributions from Township employees for this purpose will be deposited in an account known as the "Unemployment Compensation Insurance Trust Fund".

☐

DISK & file name (OR) S:\AGENDA INBOX (file name Rider-Unemployment Trust)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder

9/1/26

Department/Division Head

Date

APPROVED FOR AGENDA OF: September 15, 2026

By:

Marlena A. Schmid 09/09/2026

Marlena A. Schmid

Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL BUSINESS MEETING.**

MEETING DATE: Sep 15, 26 Ordinance # _____ Resolution # 2026 - R 174

Council Action Taken:

Distributed:

RESOLUTION

Requesting approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Unemployment Compensation Insurance Receipts from Delinquent Taxes (N.J.S.A. 40A:4-39) for Contributions from Employees;

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by the municipality when the revenue is not subject to reasonable accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-39, Acceptance of Bequests Legacies Trusts allows municipalities to receive amounts for costs incurred for Unemployment Compensation Insurance; and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey as follows:

1. The Mayor and Township Council of the Township of West Windsor hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Unemployment Compensation Insurance as per N.J.S.A. 40A:4-39.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

INDICATE ACTION REQUESTED (check one):

Date of Request: September 02, 2026

☐

Ordinance

☐

(Summary attached)

X Resolution

☐

(Backup documents complete)

**(Contracts require Affirmative
Action Certificate)**

☐

Item for Discussion only

Initiated By: John V. Mauder

Dept. of Administration: Division of Finance

ACTION REQUESTED: Approval of a resolution to establish a dedicated trust account known as "Senior Center Trust – Fee Programs".

EXECUTIVE SUMMARY: N.J.S.A. 40:48-2.56 allows the Township to establish a Senior Center Trust-Fee Programs. A dedicated trust account for contributions from Township residents for this purpose will be deposited in an account known as the "Senior Center Trust – Fee Programs".

☐

DISK & file name (OR) S:\AGENDA INBOX (file name Rider-Senior Center Trust-Fee Program)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder

9/10/26

Department/Division Head

Date

APPROVED FOR AGENDA OF: September 15, 2026

By: Marlena A. Schmid 09/09/2026

Marlena A. Schmid

Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL BUSINESS MEETING.**

MEETING DATE: Sep 15, 26 Ordinance # _____ Resolution # 2026-175

Council Action Taken:

Distributed:

RESOLUTION

Requesting approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Senior Center Trust – Fee Programs (N.J.S.A. 40:48-2.56) for Contributions from Residents;

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by the municipality when the revenue is not subject to reasonable accurate estimates in advance; and

WHEREAS, N.J.S.A. 40:48-2.56 allows municipalities to receive amounts for costs incurred for Senior Center Trust – Fee Programs; and

WHEREAS, N.J.S.A. 40:48-2.56 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey as follows:

1. The Mayor and Township Council of the Township of West Windsor hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Senior Center Trust – Fee Programs as per N.J.S.A. 40:48-2.56.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 27, 2026

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution granting reservation of sewer capacity for the residential development project known as Woodstone Residential (PB26-05) located at Block 86, Lot 58.02. The change of improvements from commercial to residential will increase the original sewer flow allocation of 2,264 gallons per day (gpd) granted in 2024 to a total combined wastewater flow of 8,100 gpd for the property. The change also requires an amendment to the project's Treatment Works Approval from the NJDEP.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Engineer's Memorandum
Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

Francis Guzik

8/27/26

Date

APPROVED FOR AGENDA OF: September 15, 2026

By:

Marlena Schmid

09/09/2026

Marlena Schmid, Business Administrator

MEETING DATE: 15 Sep 26 Ordinance # _____ Resolution # 2026-176

Council Action Taken:

RESOLUTION

WHEREAS, Menlo Engineering has submitted a revised request for a reservation of sewer capacity in the public sewer system for the change in use from commercial to residential development, for the project known as Woodstone Residential (PB26-05) located at Block 86, Lot 58.02; and

WHEREAS, the revised request for reservation for daycare and 35 residential units is estimated to increase the previous allocation of 2,264 gallons per day (gpd) to 8,100 gpd of wastewater flow upon construction and occupation of both uses; and

WHEREAS, the change to the proposed flow requires an amendment to the Treatment Works Approval permit from the New Jersey Department of Environmental Protection; and

WHEREAS, the Township Engineer has certified that there is sufficient capacity in the existing downstream sanitary sewer system to accommodate the average daily flow of 8,100 gpd of wastewater that is estimated to be generated by the proposed improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that a revised reservation of sewer capacity in the total amount of 8,100 gallons per day, is hereby granted for the commercial development project known as Woodstone Residential (PB26-05) located at Block 86, Lot 58.02; and

BE IT FURTHER RESOLVED that this allocation of Township sewer capacity shall be in effect for a period of one (1) year; and

BE IT FURTHER RESOLVED that the Township Engineer be and hereby is authorized to execute the endorsement of the New Jersey Department of Environmental Protection Treatment Works Approval Permit application, as required to implement this Resolution, upon submission of final design/construction plans and specifications acceptable to the Township Engineer.

Adopted: September 15, 2026

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
Township of West Windsor

REQUEST FOR COUNCIL ACTION

Date of Request: August 24, 2026

Initiated By: Anthony Esposito Division/Department: Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution to become a member of the North Jersey Wastewater Cooperative Purchasing Program, to obtain discount pricing on equipment, supplies, and services.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution 2026-R

Memo

Agreement

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

8-25-2026

Date

APPROVED FOR AGENDA OF: _____

By:

Marlena A Schmid
Marlena Schmid, Business Administrator

09/09/2026

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 15 Sep, 26 Ordinance # _____ Resolution # 2026-177

Council Action Taken:

RESOLUTION

A RESOLUTION AUTHORIZING PARTICIPATION IN THE NORTH JERSEY
WASTEWATER COOPERATIVE PRICING SYSTEM (NJCWCPS) OF THE
PASSAIC VALLEY SEWERAGE COMMISSION (PVSC)

WHEREAS, the Township of West Windsor is authorized to enter into a Cooperative Pricing System and Agreement with the governing body of another contracting unit pursuant to the provisions of N.J.S.A. 40A:11-11(5); and

WHEREAS, the Passaic Valley Sewerage Commission (PVSC) serves as the lead agency of the North Jersey Wastewater Cooperative Pricing System (NJWCPS) and is specifically authorized to establish cooperative purchasing programs pursuant to N.J.A.C. 5:34; and

WHEREAS, the NJWCPS is assigned Identifier Number 88-NJWWCPS by the New Jersey Department of Community Affairs, Division of Local Government Services; and

WHEREAS, the NJWCPS has advertised and awarded contracts for the purchase of work, materials and supplies related to the operation and maintenance of municipal wastewater collection systems to effect economies in the purchase of same; and

WHEREAS, West Windsor Township regularly purchases work, materials and supplies related to the operation of its municipal wastewater collection systems and membership to the NJWCPS will provide the Township access to cooperative pricing system contracts for competitively priced items such as spare parts, instrumentation equipment, maintenance chemicals, motor repair/replacement, mechanical seals, safety equipment, electrical equipment, and bulk chemicals, etc.; and

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes the Mayor and Township Clerk to execute the attached Cooperative Pricing System Agreement for the Township of West Windsor's membership in the NJWCPS (#88-NJWWCPS).

BE IT FURTHER RESOLVED, the Cooperative Pricing System Agreement shall become effective the date executed, subject to the approved of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) from said date or the term of the current approval.

BE IT FURTHER RESOLVED, three (3) certified copies of this Resolution and three (3) executed copies of the Cooperative Pricing System Agreement shall be submitted to:

Thomas A. Fuscaldo, Clerk, R.P.P.O., Q.P.A.
Passaic Valley Sewage Commission
600 Wilson Avenue
Newark, New Jersey 07105

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: September 1, 2026

Initiated By: Hemant Marathe, Ph.D., Mayor Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Authorizing the reappointment of EPIC as Health Insurance Benefits Consultant.

SOURCE OF FUNDING:

Current Budget

CONTRACT AMOUNT:

\$40,000

CONTRACT LENGTH:

September 15, 2026 through September 14, 2027

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, contract, and memo

S:\AGENDA INBOX (file name) 2026-HealthCons-Res

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Hemant Marathe
Department/Division Head

9/1/26
Date

APPROVED FOR AGENDA OF: September 15, 2026

By: Marlena A. Schmid 09/09/2026
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 15 Sep, 2026 Ordinance # _____ Resolution # 2026 - R178
X

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need for specialized Health Insurance Benefits Consultant Services; and

WHEREAS, the Township Business Administrator, Chief Financial Officer and Mayor recommend approval of a Professional Services Agreement with Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey, 07310 for the period from September 15, 2026 through September 14, 2027; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said Agreement are available in the following account:

Group Insurance – Miscellaneous Services	105-51-299	\$40,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services Agreement with Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey, 07310 as the Township Health Insurance Benefits Consultant through September 14, 2027.
2. The Agreement so authorized shall require the Provider to perform Health Insurance Benefits Consultant Services. The Agreement shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1) (a) (i) because the services are “Professional in Nature”.
3. A notice of this action shall be published on the official Township website within ten (10) days of its passage in compliance with P.L.2025, c. 72.
4. An executed copy of the Agreement between the Township and Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey, 07310 and copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th the day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 17, 2026

Initiated By: Kevin Bauer Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with the Spiezle Architectural Group, Inc. to provide professional architectural services associated with the replacement of the suspended ceiling systems throughout the West Windsor Police Department building. The Township Maintenance Manager is recommending a contract be awarded to the Spiezle Architectural Group, Inc. of Hamilton, NJ.

SOURCE OF FUNDING

WW Police Court Building General Improvements 405-2024-18-031 \$14,680.00

CONTRACT AMOUNT: \$14,680.00

CONTRACT LENGTH: from the date of project initiation to project completion

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	
Proposal – Exhibit A	Political Contribution Disclosure
Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure
Facilities Maintenance Managers Memorandum	Business Registration Certification
Affirmative Action Contract	Certificate of Information Report

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Am 8-25-26
Department/Division Head Date

APPROVED FOR AGENDA OF: SEPTEMBER 15, 2026

By: Marlena Schmid 09/09/2026
Marlena Schmid, Business Administrator

MEETING DATE: 15 Sep 2026 Ordinance # _____ Resolution # 2026 - R 179

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional architectural design services to replace the existing suspended ceiling systems throughout the Police Division's Building; and
- WHEREAS, Spiezle Architectural Group, Inc. has submitted a proposal dated July 30, 2026 indicating they will provide professional architectural design services in conjunction with the replacement of the existing suspended ceiling systems throughout the West Windsor Police Division's building for \$14,680.00; and
- WHEREAS, the Township wishes to enter into a Professional Services Agreement with Spiezle Architectural Group, Inc. for the aforesaid services; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

WW Police Court Building General Improvements 405-2024-18-031 \$14,680.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with the Spiezle Architectural Group, Inc., for an amount not to exceed \$14,680.00.
- (2) The Agreement so authorized shall require the Provider to provide professional architectural design services pursuant to its proposal dated July 30, 2026. The Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published on the official Township Website within ten (10) days of its passage in compliance with P.L. 2025c.72.
- (4) An executed copy of the Agreement between the Township and the Spiezle Architectural Group, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 17, 2026

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with the Spiezle Architectural Group, Inc. to provide professional architectural services associated with the replacement of the existing Fire Suppression Sprinkler System at the West Windsor Senior Center facility. The Township Facilities Maintenance Manager is recommending a contract be awarded to the Spiezle Architectural Group, Inc. of Hamilton, NJ.

SOURCE OF FUNDING

WW Senior Center Sprinkler System Replacement	405-2024-18-007	\$15,000.00
WW Senior Center Sprinkler System Replacement	405-2025-10-006	\$11,750.00

CONTRACT AMOUNT: \$26,750.00

CONTRACT LENGTH: from the date of project initiation to project completion

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	
Proposal – Exhibit A	Political Contribution Disclosure
Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure
Facilities Maintenance Managers Memorandum	Business Registration Certification
Affirmative Action Contract	Certificate of Information Report

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 8-17-26
Department/Division Head Date

APPROVED FOR AGENDA OF: SEPTEMBER 15, 2026

By: Marlena Schmid 09/09/2026
Marlena Schmid, Business Administrator

MEETING DATE: 15 Sep, 26 Ordinance # _____ Resolution # 2026 - R180

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional architectural design services; to assist with the upgrade/replacement of the existing fire suppression sprinkler at the Senior Center; and
- WHEREAS, Spiezle Architectural Group, Inc. has submitted a proposal dated July 29, 2026 indicating they will provide professional architectural design services in conjunction with the replacement of the existing Fire Suppression Sprinkler System at the West Windsor Senior Center facility - \$26,750.00; and
- WHEREAS, the Township wishes to enter into a Professional Services Agreement with Spiezle Architectural Group, Inc. for the aforesaid services; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds available in the following accounts:

WW Senior Center Sprinkler System Replacement	405-2024-18-007	\$15,000.00
WW Senior Center Sprinkler System Replacement	405-2025-10-006	\$11,750.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with the Spiezle Architectural Group, Inc., for an amount not to exceed \$26,750.00.
- (2) The Agreement so authorized shall require the Provider to provide professional architectural design services pursuant to its proposal dated July 29, 2026. The Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published on the official Township Website within ten (10) days of its passage in compliance with P.L. 2025c-72.
- (4) An executed copy of the Agreement between the Township and the Spiezle Architectural Group, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 24, 2026

Initiated By: John Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing a professional services agreement with Roberts Engineering Group to provide professional engineering construction administration and inspection services for the *2023 Annual Road Improvement Program*. West Windsor Township has contracted with MECO, Inc. of Clarksburg, New Jersey for milling, paving, striping, curbing, ADA sidewalk ramp improvements and crosswalk improvements within the municipal rights-of-way for Bayberry Dr, Beardsly Ct, Borosko Pl, Bruntsfield Dr, Carlton Pl, Deerfield Dr, Guilford Ct, Huntington Dr, Jean Ct, Lee Ct, Meadow Run Rd, Shelton Ct, Sherbrooke Dr, Sunnysdale Way, Sutton Ln, Tindall Tr, Washington Rd, Wilson Way, and Wycombe Way (19 areas) for a total project budget of \$2,181,045.50. The Township Engineer is recommending a contract be awarded to Robert Engineering Group for construction administration and observation services for the work that will be completed by MECO, Inc.

SOURCE OF FUNDING:

<u>Roadway Improvements</u>	<u>405 2024 18 014</u>	<u>\$67,460.00</u>
Account Title	Account Number	Amount

CONTRACT AMOUNT: \$67,460.00

CONTRACT LENGTH: Duration of construction project

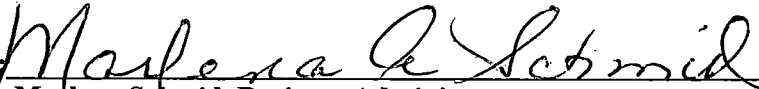
OTHER SUPPORTING INFORMATION ATTACHED:

Engineer Memo Proposal – Exhibit A
Project Location Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>9/01/26</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: September 15, 2026

By:  09/09/2026
Marlena Schmid, Business Administrator

MEETING DATE: 15, Sep 26 Ordinance # _____ Resolution # 2026-R181

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional Engineering, construction administration and inspection services; and

WHEREAS, Roberts Engineering Group submitted a proposal dated August 20, 2026 indicating they will provide professional Engineering construction administration and inspection services for the 2023 Annual Road Improvement Program for \$67,460.00; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Roberts Engineering Group for the aforesaid services; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Roadway Improvements	405 2024 18 014	\$67,460.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Roberts Engineering Group, with a performance period concurrent with the construction project from the date of project initiation for professional engineering construction administration and inspection services, for an amount not to exceed \$67,460.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering construction administration and inspection services pursuant to its proposal dated August 20, 2026. The Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be posted on the official Township website within ten (10) days of its passage in compliance with P.L. 2025, c. 72.
- (4) An executed copy of the Agreement between the Township and Roberts Engineering Group and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 26, 2026

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the Mayor and Clerk to execute an Agreement with The Watershed Institute, a 501c3 non-profit organization for the Township's participation in the preparation of the Watershed Management Plan for the Upper Millstone River Watershed.

SOURCE OF FUNDING: N/A

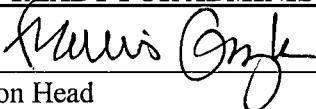
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: 12 months

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Resolution 2026-R056
Engineer's memorandum	Agreement

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>8/27/2026</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: September 15, 2026

By: Marlena Schmid 09/09/2026
Marlena Schmid, Business Administrator

MEETING DATE: 15 Sep, 2026 Ordinance # _____ Resolution # 2026 - R182

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, as well as all municipalities within the State of New Jersey, are required by the 2023 Municipal Separate Storm Sewer System (MS4) permit issued by the New Jersey Department of Environmental Protection (NJDEP) to develop a Watershed Improvement Plan (WIP); and

WHEREAS, on February 24, 2026 the Mayor and Clerk were authorized and directed to execute an Agreement with The Watershed Institute, a 501c3 non-profit organization, and their contracted consultants, to prepare the Upper Millstone River Watershed Management Plan, for which West Windsor Township's amount shall not exceed \$55,000.00 (Resolution 2026-R056); and

WHEREAS, the form of the Agreement has been reviewed and approved by representatives for The Watershed Institute and the Township of West Windsor; and

WHEREAS, the New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq permits the award of a contract as "professional services" without competitive bidding; and

WHEREAS, the Watershed Institute has or will provide a Business Entity Registration, Insurance Certificate and other required documents, including a Business Entity Disclosure Certification, which certifies the Institute and its employees, principals and agents have not made any reportable contributions to a political or candidate committee in the Township within the previous one (1) year and the contract will prohibit the Institute from making any reportable contributions through the term of the contract; and

WHEREAS, the Agreement is for a term of one year from the date of the Agreement or the end of the public comment period of the draft plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, as follows:

- (1) The Mayor and Clerk are hereby authorized and directed to execute an Agreement with The Watershed Institute to prepare the Upper Millstone River Watershed Management Plan for which West Windsor Township's amount shall not exceed \$55,000.00.
- (2) The Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage. Public Notice will be available at www.westwindsortwp.gov in compliance with P.L. 2025, c. 72.

- (4) A copy of this Resolution, the Agreement between The Watershed Institute and participating municipalities, and the consultant's contract shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 28, 2026

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of an amendment to the professional services agreement for services for the Remedial Action phase for soil at this property. The consultant scope of work includes preparation of a remedial action work plan (RAW), bid documents for the work, conformational soil sampling and the remedial action report (RAR) upon successful completion of the work for the Township. Additional services are required for negotiations with Amtrak as the adjacent affected property owner and ensuring remediation works complies with NJDEP standards. The Township Engineer recommends that this contract for continued engineering services be awarded to ACT Engineers.

SOURCE OF FUNDING:

<i>Traffic Safety Improvement Hazard Mitigation</i>	<i>405-2022-08 016</i>	<i>\$ 50,869.48</i>
<u><i>Traffic Safety Improvement Hazard Mitigation</i></u>	<u><i>405-2023-09 019</i></u>	<u><i>\$ 15,130.52</i></u>
<i>Account Title</i>	<i>Account Number</i>	<i>Amount</i>

ADDITIONAL SOURCE OF FUNDING:

Traffic Safety Improv. Hazard Mitigation 405 2024 18 016 \$56,200.00

CONTRACT AMOUNT:

<i>Original Contract Amount:</i>	<i>\$ 66,000.00</i>
<u><i>Contract Amendment #1:</i></u>	<u><i>\$ 56,200.00</i></u>
<i>Final Contract Amount:</i>	<i>\$ 122,200.00</i>

CONTRACT LENGTH: until completion

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Resolution 2025-R028	Proposal – Exhibit A
Amendment to Agreement	Certificate of Funds	Engineer's Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

<u><i>Francis Guzik</i></u>	<u><i>9/01/26</i></u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: September 15, 2026

By: *Marlena Schmid* *09/09/2026*
Marlena Schmid, Business Administrator

MEETING DATE: 15 Sep, 2026 Ordinance # _____ Resolution # 2026-R 18.3

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor required professional engineering services related to the Wallace Road Bus Garage Remedial Action for Soil; and

WHEREAS, ACT Engineers was awarded a Professional Services Agreement on January 15, 2025 for the total contract amount of \$66,000.00 (2025-R028); and

WHEREAS, there is a need for additional site activities to assist with negotiations with Amtrak and ensuring the remediation of impacted soil complies with NJDEP requirements, all as outlined in its August 7, 2026 proposal in the amount of \$56,200.00 for a total revised contract amount of \$122,200.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Traffic Safety Improvement Hazard Mitigation	405-2024-18 016	\$ 56,200.00
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WHEREAS, Amendment #1 to the Agreement for Professional Services has been reviewed by the Township Engineer and he recommends it be executed; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Amendment #1 to the Agreement for Professional Services with ACT Engineers pursuant to its proposal dated August 7, 2026.
- (2) The contract is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
- (3) All other terms and conditions of the Agreement with ACT Engineers dated January 15, 2025 remain in full force and effect.
- (4) An executed copy of the Amendment between the Township and ACT Engineers and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 28, 2026

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of an amendment to the professional services agreement for services for the Remedial Investigation phase for groundwater at this property. The consultant scope of work includes activities are required for remedial investigation with the delineation of impacted groundwater. Additional services are required due access negotiations with Amtrak as the adjacent affected property owner, additional wells and sampling so as to ensure remediation work complies with NJDEP standards. The Township Engineer recommends that this contract for continued engineering services be awarded to ACT Engineers.

SOURCE OF FUNDING:

Traffic Safety Improvement Hazard Mitigation	405-2017-21 010	\$ 20,587.00
Traffic Safety Improvement Hazard Mitigation	405-2018-15 014	\$ 34,225.00
Traffic Safety Improvement Hazard Mitigation	405-2019-18 013	\$ 42,016.84
Traffic Safety Improvement Hazard Mitigation	405-2020-14 015	\$ 68,390.76
Traffic Safety Improvement Hazard Mitigation	405-2021-14 014	\$ 50,000.00
Traffic Safety Improvement Hazard Mitigation	405-2022-08 016	\$ 26,480.40
<i>Account Title</i>	<i>Account Number</i>	<i>Amount</i>

ADDITIONAL SOURCE OF FUNDING:

Traffic Safety Improv. Hazard Mitigation 405 2025 10 016 \$52,500.00

CONTRACT AMOUNT:

Original Contract Amount: \$241,700.00
Contract Amendment #1: \$ 52,500.00
Final Contract Amount: \$294,200.00

CONTRACT LENGTH: until completion

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Resolution 2025-R027	Proposal – Exhibit A
Amendment to Agreement	Certificate of Funds	Engineer's Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 9/1/2026
Department/Division Head Date

APPROVED FOR AGENDA OF: September 15, 2026

By: Marlene Schmid 09/09/2026
Marlene Schmid, Business Administrator

MEETING DATE: 15 Sep, 2026 Ordinance # _____ Resolution # 2026-R1814

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor required professional engineering services related to the Wallace Road Bus Garage Remedial Investigation Groundwater; and

WHEREAS, ACT Engineers, Inc. was awarded a Professional Services Agreement on January 15, 2025 for the total amount of \$241,700.00 (2025-R027); and

WHEREAS, there is a need for additional site activities to assist with negotiations with Amtrak as well as additional wells and sampling to ensure the remediation investigation work complies with NJDEP requirements, all as outlined in their August 7, 2026 proposal in the amount of \$52,500.00 for a total revised contract amount of \$294,200.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Traffic Safety Improvement Hazard Mitigation	405-2025-10 016	\$52,500.00
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WHEREAS, said Amendment #1 to the Agreement for Professional Services has been reviewed by the Township Engineer and he recommends it be executed; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Amendment #1 to the Agreement for Professional Services with ACT Engineers, Inc. pursuant to its proposal dated August 7, 2026.
- (2) The Agreement is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
- (3) All other terms and conditions of the Agreement with ACT Engineers, Inc. dated January 15, 2025 remain in full force and effect.
- (4) An executed copy of the Amendment between the Township and ACT Engineers, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 08/27/2026

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The police department is requesting to purchase a five (5) Dell mobile data terminals (MDTs) and five (5) PMT docking stations to be used in police department vehicles.

SOURCE OF FUNDING:

Capital Budget - Police Acq. of Equipment
405-2021-14-025

CONTRACT AMOUNT:

\$26,677.25

CONTRACT LENGTH:

5 Years

OTHER SUPPORTING INFORMATION ATTACHED:

Special report with statement of need. Certification of Funds. Price Quote. Cooperative Purchasing Documents

S:\AGENDA INBOX (file name) _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head _____

Date _____

APPROVED FOR AGENDA OF:

By: Mariena L. Schmid 09/09/2026
Mariena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 15 Sep. 2026 Ordinance # _____ Resolution # 2026 - R 185

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods and services utilizing State contracts; and

WHEREAS, the Police Division is purchasing new vehicles and new tablets and docking stations are needed to replace obsolete technology; and

WHEREAS, Ocean Computer Group, LLC, 90 Matawan Road, Suite 105, Matawan, NJ 07747, is an Authorized Vendor of Dell tablets and docking stations under NJ State Contract 24-TELE-71883; and

WHEREAS: the total cost of this equipment is \$26,677.25 per Quote # KD035062 ver.1, dated August 21, 2026; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police - Acquisition of Equipment 405-2021-14-025 \$26,677.25

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, the Business Administrator to purchase the above equipment from Ocean Computer Group, LLC, 90 Matawan Road, Suite 105, Matawan, NJ 07747 under NJ State Contract 24-TELE-71883 for a total amount not to exceed+ \$26,677.25.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 31, 2026

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the Township of West Windsor to enter into a contract with JCT Solutions to provide Informacast Singlewire License Renewals associated with the Municipal Network as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen. The Township Facilities Maintenance Manager is recommending execution of a contract for said services with JCT Solutions of Springfield, NJ.

SOURCE OF FUNDING

Network, Computer, Printer & Scanner Replacement / Upgrade 405-2025-10-001 \$23,045.28

CONTRACT AMOUNT: \$23,045.28

CONTRACT LENGTH: September 23, 2026 through September 23, 2031

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Certification of Funds
Facilities Maintenance Managers Memorandum
JCT Solutions Quotation
County of Bergen Contract BC-BID- 24-38 Related Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 8-31-2026
Department/Division Head Date

APPROVED FOR AGENDA OF: SEPTEMBER 15, 2026

By: Marlena A. Schmid 09/09/2026
Marlena Schmid, Business Administrator

MEETING DATE 2026, 15 Sep Ordinance # _____ Resolution # 2026-R186

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7 is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts without advertising for bids to purchase any goods or services; and
- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing Cooperative Purchasing Agreements; and
- WHEREAS, the Township needs to purchase Informacast Singlewire License Renewals (Term 5 years) associated with the Municipal Network from JCT Solutions, 36 Commerce Street, Springfield, New Jersey, 07081 as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen in the amount of \$23,045.28;
- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts:

Network, Computer, Printer & Scanner Replacement / Upgrade 405-2025-10-001 \$23,045.28

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase the above from JCT Solutions as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen for a total not to exceed of \$ 23,045.28.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 08/22/2026

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The police department is requesting to purchase a 2026 Harley Davidson FLTRXP Road Glide Police Motorcycle and installed accessories. This motorcycle would replace a 2012 Harley Davidson Motorcycle that is currently being utilized by the police department.

SOURCE OF FUNDING:

Capital Budget - Police Acq. of Vehicles
405-2026-15-026

CONTRACT AMOUNT:

\$31,317.30

CONTRACT LENGTH:

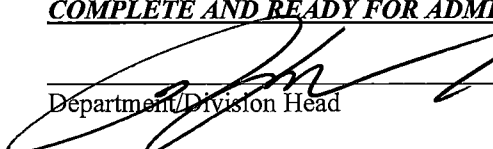
5 Years

OTHER SUPPORTING INFORMATION ATTACHED:

Special report with statement of need. Certification of Funds. Price Quote. Cooperative Purchasing Documents

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



Department/Division Head

Date

APPROVED FOR AGENDA OF: _____

By: _____
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 15 Sep, 2026 Ordinance # _____ Resolution # 2026-1217

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7 is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts without advertising for bids to purchase any goods or services; and
- WHEREAS, the Police Division needs to purchase a 2026 Harley Davidson FLTRXP Road Glide Police Motorcycle and installed accessories; and
- WHEREAS, Harley Davidson of Bergen, Inc. dba Bergen County Harley Davidson, 124 Essex St., Rochelle Park, NJ 07662 is an Authorized Vendor under Bergen County Cooperative Purchasing, BCCP #CK04, BC Bid 26-17; and
- WHEREAS, under the named cooperative purchasing bid the cost of a 2026 Harley Davidson FLTRXP Road Glide Police Motorcycle and installed accessories totals \$29,181.40; and
- WHEREAS, the cost of two additional accessories (including installation) needed for the new motorcycle that are not included in the bid is \$2,135.90; and
- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police - Acquisition of Vehicle	405-2026-15-026	\$31,317.30
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NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator, to purchase a 2026 Harley Davidson FLTRXP Road Glide Police Motorcycle and installed accessories from Harley Davidson of Bergen, Inc. dba Bergen County Harley Davidson, 124 Essex St., Rochelle Park, NJ 07662 under Bergen County Cooperative Purchasing, BCCP Contract #BC Bid 26-17, in the amount of \$29,181.40, and two items (including installation) needed for the new motorcycle that are not under the named cooperative purchasing bid in the amount of \$2,135.90 . The grand total for this purchase is not to exceed the total amount \$31,317.30.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 09/1/2026

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The new vehicles will replace four vehicles from the aging fleet. Each of the 2026 vehicles are in-stock and on-the-lot. Each have a base price of \$42,335.60 and have selected options and delivery fees totaling \$44,841.60. The total cost of the four vehicles is \$179,366.40.

SOURCE OF FUNDING:

Police Vehicles Operating #105-18-424 (\$60,000.00)
Police Acq of Vehicles Capital # 405-2021-14-024 (\$95,909.01)
Police Acq of Vehicles Capital # 405-2025-10-028 (\$23,457.39)

CONTRACT AMOUNT:

\$179,366.40

CONTRACT LENGTH:

5 years

OTHER SUPPORTING INFORMATION ATTACHED:

Quotes with Bergen County Cooperative Purchasing #11 BCCP BC BID 24-43, Resolution 572-26 pricing.

S:\AGENDA INBOX (file name) _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Chief Robert Garofalo

09/1/2026

Department/Division Head _____

Date

APPROVED FOR AGENDA OF:

By: Marlena A. Schmid 09/09/2026
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 2026, Sep 15 Ordinance # _____ Resolution # 2026 - R 188

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7 is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts without advertising for bids to purchase any goods or services; and
- WHEREAS, the Police Division needs to replace four (4) older model vehicles from its fleet and purchase (4) 2026 Ford Interceptor Utility AWD vehicles; and
- WHEREAS, Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08304 is an Authorized Vendor for these new vehicles and selected options under Bergen County Cooperative Purchasing #11 BCCP BC-BID 24-43 and has provided Quote No. BK82726 dated August 27, 2026 in the amount of \$179,366.40; and
- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts:

Police Vehicle Operating	105-18-424	\$60,000.00
Police Acq. of Vehicles	405-2021-14-024	\$95,909.01
Police Acq. of Vehicles	405-2025-10-028	\$23,457.39

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlana A. Schmid, Business Administrator to purchase four (4) 2026 Ford Interceptor Utility AWD vehicles and selected options per Quote No. BK82726 dated August 27, 2026 from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08304 under Bergen County Cooperative Purchasing #11 BCCP BC-BID 24-43 for a total amount not to exceed \$179,366.40.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 8-31-2026

Initiated By: Anthony Esposito Division/Department: Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing the purchase of a new 2027 Ford F450 Mason Dump Truck from Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822.

SOURCE OF FUNDING: 405-2026-15-030

CONTRACT AMOUNT: \$83,349.50

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution 2026-R , bid sheets, and certification of funds

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

Date

APPROVED FOR AGENDA OF:

By:

Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 15 Sep, 2026 Ordinance # _____ Resolution # 2026-R189

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor Department needs to replace a 2012 F450 Mason Dump Truck and wishes to purchase a new vehicle; one (1) 2027 Ford 450 Regular Cab/Chassis 4x4 DRW (Dump Truck) and other factory options, Snow Plow, and Dump Body; and

WHEREAS, Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 has been awarded New Jersey State Contract T2102/24-FLEET-88820 for said vehicle including options and has provided a quote dated August 27, 2026 in the total amount of \$78,114.50; and

WHEREAS, safety lighting and other accessories needed for the vehicle in the total amount of \$5,235.00 are not under the New Jersey State Contract; and

WHEREAS, the Chief Financial Officer has certified fund are available in the following account:

Public Works – Acquisition of Vehicle	405-2026-15-030	\$83,349.50
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NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor, authorizes Marlena A. Schmid, Business Administrator to purchase one (1) 2027 Ford 450 Regular Cab/Chassis 4x4 DRW (Dump Truck) and other factory options, Snow Plow, and Dump Body from Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 under New Jersey State Contract T2102/24-FLEET-88820 for a total amount of \$78,114.50 and safety lighting and other accessories for a total amount of \$5,235.00 that are not under the New Jersey State Contract. The grand total amount of the purchase is not to exceed \$83,349.50.

Adopted: September 15, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of September, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

DRAFT DOCUMENT FOR COUNCIL DISCUSSION
AT THE SEPTEMBER 15, 2026 COUNCIL MEETING

ORDINANCE NO. 2026-XX

AN ORDINANCE TO AMEND AND SUPPLEMENT PART II OF THE CODE OF THE TOWNSHIP OF
WEST WINDSOR (1999) BY ADDING THERETO A NEW CHAPTER 112
FOR MANAGED MEADOW LAWNS WITHIN THE TOWNSHIP

- WHEREAS, Managed Meadow Lawns planted with native plants are localized, well adapted to the local soils and climate, tend to be more disease resistant, and require less watering than traditional grass lawns; and
- WHEREAS, Responsibly planned and well maintained Managed Meadow Lawns with native plants possess the potential to enhance the beauty of the landscape, maintain and restore biodiversity, and support native pollinators, butterflies, and birds, who utilize such plants for food, cover and rearing their young; and
- WHEREAS, Managed Meadow Lawns planted with native plants improve water quality and contribute to local ecosystems and environmental health; and
- WHEREAS, Managed Meadow Lawns planted with native plants allow rain to percolate through their root systems, and thereby, reduce erosion while filtering stormwater runoff; and
- WHEREAS, Managed Meadow Lawns are a significant departure from typical current turf grass lawns in West Windsor, typically exhibiting a variety of native plants and a general height taller than the 12" maximum identified under §115-3 *Nuisances Identified*; and
- WHEREAS, it is desired to promote Managed Meadow Lawns due to their many environmental benefits, which in addition to the inherent benefits to the ecosystem inherent in native plant gardens also exhibit substantially reduced energy, noise and pollution due to infrequent mowing requirements and reduced chemical applications; and
- WHEREAS, Managed Meadow Lawns, due to their inherent differences with the turf grass lawns they replace, must be managed and maintained differently so as not to interfere with public health and safety or encroach on public or neighboring private property; and
- WHEREAS, the Environmental Protection Agency acknowledges the importance of indigenous/native plants for their beauty and their ability to reduce soil erosion, improve water quality, store carbon, and reduce pollution; and

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WHEREAS, the US Department of Agriculture recognizes that indigenous/native plants are particularly adapted to the local climate and soil conditions where they naturally occur while providing nectar, pollen, and seeds for native butterflies, insects, birds, and other animals.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey, as follows:

Chapter 112 MANAGED MEADOW LAWNS

Section 1

§112-1 Intended Purposes. The purpose of this Chapter of the Code is to establish standards for the design, installation, and maintenance of Managed Meadow Lawns and to promote the use of native plant material within landscapes over non-native and invasive plants within the Township of West Windsor. West Windsor Township wishes to establish standards to promote responsible landscape practices which support sustainable initiatives while simultaneously ensuring properties are maintained in a manner which protects the safety, well-being and neighborhood harmony of the community by recognizing the importance of maintaining road safety, walk/bike-ability of public spaces, and public health provisions.

It is the further intent of this Chapter to establish standards for the planting and maintenance of Managed Meadow Lawns in the Township. Incorporating native plantings throughout the Township helps to mitigate the effects of habitat loss and fragmentation from development, combats climate change, and reduces stormwater runoff and species extinction, as well as promotes the public health, safety, and welfare by:

- A) Acknowledging that pollination is an essential ecological survival function that depends on native plants and the pollinators that rely on them;
- B) Promoting microhabitats for the conservation of wildlife which maintains and connects existing habitat;
- C) Doing our part to reverse the massive decline in native pollinator populations from loss of habitat due to development, widespread use of pesticides, herbicides, and other chemicals and a cultural insistence on using ecologically detrimental plants in landscaping;
- D) Creating larger and more connected plant populations to help ensure the future of native plant species and their pollinators by increasing their ability to migrate in response to changes in climate;

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E) Educating residents on the importance of native plant species and native pollinators to the ecosystem.

112-2 DEFINITIONS

A. Designated Township Official

The Township Landscape Architect, Zoning Officer, or other such official designated by the Mayor.

B. Managed Meadow Lawn

An intentional, broad-scale area typically planted as a turf grass lawn which is instead planted with native grasses, sedges, forbs, or wildflowers, maintained to grow taller than standard turf grass for ecological benefits.

C. Turf Grass Lawn

A lawn generally comprised of standard cultivated grass species (such as Kentucky Bluegrass, Perennial Ryegrass, or Fescues) commonly maintained by regular mowing.

D. Native Plant

Those species of plants naturally occurring within the northeast and mid-Atlantic regions of the United States before Euro-American settlement, according to best scientific and historical documentation. Also referred to as indigenous.

E. Invasive Plant

A non-native plant species reproducing outside cultivation that causes or is likely to cause harm to human, animal or plant health. A species which disrupts naturally occurring indigenous/native plant communities by altering the composition, natural processes, or quality of habitat.

F. Non-Native Plant

A plant species occurring outside its native range and ecosystem.

G. Keystone Plant Species

Indigenous/native plant species that are crucial for supporting a large portion of local animal and insect life, particularly caterpillars and native bees, within an ecosystem. These plants are vital to the food web, and their removal can significantly impact the overall health and stability of the ecosystem.

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H. Noxious Weeds

Any plant designated by a federal, state, or county government as injurious to public health, agriculture, recreation, wildlife or property. A noxious weed may be native or non-native, invasive or non-invasive and may also be commonly defined as a plant that grows out of place and is competitive, persistent, and pernicious.

I. Pollinator

Animals that fertilize plants, resulting in the formation of seeds and the fruit surrounding seeds, that humans and other animals rely on to produce nuts, vegetables, and fruits that are essential components of a healthy diet, and that the majority of flowering plant species found worldwide rely on to make the seeds that will become the next generation of plants. These animals are primarily insect, but sometimes avian or mammalian.

J. Right of Way

The land used or intended for use as streets, as shown on deeds, plats, tax maps or the Master Plan, as defined in §152-6 *Definitions*.

112-3 STANDARDS ESTABLISHED FOR MANAGED NATURAL LANDSCAPES

A. Standards for Managed Meadow Lawns (Grass-Replacements):

Property owners are permitted to replace all or part of a traditional Turf Grass Lawns with a Managed Meadow Lawn. The Managed Meadow Lawn shall include herbaceous material as follows: a mixture of primarily native grasses and primarily native plants that provides food, water, and cover for wildlife species. Woody plants such as trees and shrubs can be interspersed within the Managed Meadow Lawn as well. Because these types of lawns feature taller, broad-scale growth, they must comply with the following public safety, visibility, and property rules:

1. **Maximum Height:** Vegetation within a Managed Meadow Lawn may grow to a general overall maximum height of thirty-six inches (36"), exclusive of seed heads or seasonal blooms.
2. **Public Walkway and Right-of-Way Setback:** A minimum three-foot (3') safety buffer must be maintained without encroachment along any public sidewalk, curb line, roadway, and bordering neighboring properties. This buffer must be planted in grass or low-growing groundcover, and consistently maintained at a height of no more than six inches (6") to guarantee unobstructed pedestrian passage, clear sight triangles for motorists and unwanted trespass. Additionally, the entire planting strip located between the curb or roadway edge and the public sidewalk (commonly known as the "sidewalk strip", "tree lawn",

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or “verge”) is explicitly excluded from Managed Meadow Lawn usage; vegetation within this specific area must be maintained at a height of no more than six inches (6") to preserve driver sight lines, safe vehicle exit zones, and safety of cyclists and pedestrians.

3. **Neighboring Property Encroachment:** The three-foot buffer of Managed Meadow Lawns must be actively maintained to prevent encroachment across property boundaries. No vegetation from a Managed Meadow Lawn may abut, grow into or physically hang over a neighboring property line.

B. Sight Distance

Clear sight distance for vision at intersections shall be maintained. The owner of any lands lying within the Township shall keep Managed Meadow Lawns consistently maintained at a height not exceeding thirty (30) inches in the following areas:

1. within 25 feet of the point of intersection of two street rights-of-way; and
2. within 20 feet of the point of intersection of either side of a driveway with a street right-of-way.

Street trees located within the public right-of-way between the curb and the sidewalk are excluded from the provisions of this chapter. Lands subjected to a recorded sight triangle easement shall also comply with the terms of said easement.

C. Public Health and Vermin Mitigation:

Managed Meadow Lawns must strictly comply with all local Health Department sanitation and vector control requirements. Properties must be kept entirely free of conditions that actively invite or harbor disease-carrying vectors or vermin, specifically defined as pests of public health significance (e.g., Norway rats, roof rats, or house mice). Property owners and tenants must ensure the landscape is free of accumulated trash, animal carcasses, unmanaged pet waste, or artificial debris that creates unnatural nesting sites or feeding grounds.

D. Maintenance According to Best Management Practices (BMPs):

Managed Meadow Lawns shall not be left unattended to revert to a feral, overgrown or otherwise neglected state. They must be cultivated and managed by property owners and tenants in accordance with accepted and published ecological **Best Management Practices (BMPs)** for native meadows in the State of New Jersey.

1. **Maintenance Timeline:** Established Managed Meadow Lawns must be cut down or otherwise managed at least once per calendar year (determined by Best Management

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Practices) to prevent woody succession, minimize fire risk, and clear out dead thatch. Burning as a management tool is prohibited.

2. **Invasive and Noxious Weed Eradication:** The landscape must be monitored and actively managed throughout the year to control invasive species and noxious weeds listed under New Jersey state guidelines and regulations.

E. Regulation of Existing Managed Meadow Lawns

1. Any Managed Meadow Lawn already in existence on any property within the Township limits, regardless of when established, shall be subject to this Chapter. No pre-existing planting shall be grandfathered nor exempt from compliance.
2. Property owners shall take all necessary measures to ensure that Managed Meadow Lawns do not exist within any buffer zone or within a public right-of-way. Such measures shall include, but not be limited to, cutting down plants and maintaining at no more than six inches (6") in height, or physically removing plants and replacing with low growing species or turf grass and maintaining at no more than six inches (6") in height.

112-4 VIOLATIONS FOR MANAGED MEADOW LAWNS

The provisions of this Chapter shall be enforced by the designated Township Official. The following acts which are confirmed after proper investigation by the designated Township Official, are deemed to be violations and shall be enforced under the general penalty provisions of the Code. In case of question as to presence of a Managed Meadow Lawn or other garden status for the property the designated Township official will make the determination after proper investigation:

- A. Vegetation in the specified buffer area adjacent to a public street, public sidewalk, sidewalk strip or other public way exceeds six inches (6") in height.
- B. Vegetation within the Managed Meadow Lawn area exceeds in general thirty-six inches, exclusive of seed heads or seasonal blooms, with the exception of woody plant material such as trees and shrubs.
- C. Any area of unmown turf grass lawn shall not be deemed a Managed Meadow Lawn.
- D. Vegetation growing in a manner which obstructs a clear sight triangle or interferes with the safe movement of the traveling public on any right-of-way or public walkway.
- E. The property owner or tenant fails to maintain the Managed Meadow Lawn in compliance with this chapter and Chapter 115, "Nuisances," except as noted under 112-3 STANDARDS ESTABLISHED FOR MANAGED MEADOW LAWNS.

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F. The failure to maintain the Managed Meadow Lawn results in substantial or unreasonable interference with the use of neighboring property;

Health or public safety concerns that qualify as nuisances under Chapter 115 "Nuisances" shall be referred to the Division of Health for notice, enforcement and abatement.

112-5 INSPECTIONS FOR VIOLATIONS; DENIAL OF ENTRY; WARRANT.

All places and premises in the Township shall be subject to inspection by the designated Township Official if that official has reason to believe that any section of this chapter is being violated. In the event that entry to any place or premises is denied by any owner or tenant, the official shall obtain the appropriate warrant for entry through the local magistrate.

In the event of a complaint from a neighboring property of a violation of §112-3A.3. **Neighboring Property Encroachment**, the complainant should first allow the designated Township Official access to their property to determine the encroachment upon the property.

112-6 NOTICE AND ABATEMENT

A. Notice to remove dangerous accumulations.

Whenever the owner or tenant of a property within the Township shall make, cause or permit the spread or an accumulation of plant overgrowth, on or upon the lands so as, in the opinion of the designated Township Official to constitute a violation of this Chapter a written notice shall be given to the owner to remove or abate the same within 10 days from the date of service thereof.

B. Service of notice.

Notice may be given in the same manner as provided for the service of judicial process in any of the courts of the State of New Jersey or by sending the same by registered mail, return receipt requested, postage prepaid, addressed to the owner or tenant at his or her last known post office address. If the owner cannot be notified speedily, the notices shall be left at that place or premises with the tenant or occupant thereof or posted on the premises on the property in violation of this chapter, and such action shall be considered proper notification to the owner. Notice to the owner of the violation and the time to abate shall be deemed complete three days after the date on the violation notice, if served by regular first-class mail or posted on the property. This notice shall specify the condition constituting the violation existing upon such lands and shall contain a summary of the provisions.

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C. Compliance.

1. Within 14 days of receipt of such Notice, the removal and abatement shall be completed to the satisfaction of the designated Township Official.
2. The property owner may request an extension of time due to mitigating circumstances. The Township Official shall review the request and respond in writing with allowed extension time and requirements or reasons for rejection.

112-7 PENALTIES

Penalties for violation of this chapter shall be as provided in Chapter 1, General Provisions, Article II, Penalty, § 1-3.

112-8 APPEALS

Any person aggrieved by the issuance of a Violation under § 112-6, shall have the right of appeal to the Business Administrator. Such appeal shall be taken by filing with the Township, within 7 days after the Notice of the Violation has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal. The Business Administrator shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given to the aggrieved in the same manner as provided in § 112-6. The decision of the Business Administrator on such appeal shall be final and conclusive.

112-9 COMMUNITY EDUCATION

The public shall, by programs offered by the Township with the advice of the Environmental Commission, be educated about the importance of indigenous/native plants to the West Windsor Township landscape. The Township will promote the use of indigenous/native plants by creating educational information on its website about the importance of native plants, including a list of the keystone plants indigenous to the Township ecoregion and the nurseries that sell them. The Township will also discourage the planting of "non-native/disrupted introduced/invasive plants by providing a list and explanation of the damage these plants do to the environment.

The Township will further encourage responsible landscape practices, which simultaneously respect the safety, general well-being and public health of the community, by providing information about best practices for planting and maintaining gardens, turf grass and Managed Meadow Lawns.

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SECTION 2. In the event of any conflict between the provisions and requirements of this Chapter and the provisions and requirements of any other Chapter of the Code, the provisions and requirements of this Chapter shall govern.

SECTION 3. This ordinance shall take effect 20 days after action or inaction by the Mayor as approved by law or an override of a mayoral veto by the Council, which is applicable upon publication according to law.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION:

MAYORAL APPROVAL:

EFFECTIVE DATE: